

**Thursday 15th December**

## **Agenda**

1. Apologies for absence
2. Contact sheet
3. Chair
4. Remit/look at motions
5. Clarifications
6. Brainstorm of ideas - speakers, order of business, speakers
7. Calendar of actions - including CAC meetings
8. Statement for members
9. AOB

**In attendance:** Jackie Walker, Delia Mattis, Alec Price and Josie Runswick (on the phone)

**Staff:** Emma Rees, Beth Foster-Ogg (until 7pm)

### **1. Apologies for absence:** Lotte

Contact has been made (two phone calls, two texts, three or four emails and Facebook messages) with Huda and James but they have not replied with a date they could make. Emma to make contact.

### **2. Contact sheet**

Beth to give Alec Lotte number

### **3. Election of a chair or facilitator**

Alec Price self nomination, Delia seconded.

Delia called vote - unanimous.

### **4. Remit of the committee (which morphed into 6&7)**

- CAC need to draft constitution - Matt Wrack should be brought and it should be very simple. Delia to reach out to Matt.
- Need deadline for amendments - no amendments from the floor.
- CAC are able to make all decisions although accountable to SC and NC. Input should be requested from local groups and regions.
- Saturday 25th - CLPD AGM and Scottish conference.  
Saturday 4th March NHS rally.  
Saturday 18th February suggestion - need to confirm venue. Emma to see if Kensington Conference Hall still available. Delia to pursue contacts. Alec to ask Huda if she knows any universities.
- Email should go out to members asking for vols. Simon Hannah (compositing expert) to be brought in. Compositing period of a week.
- Motions deadline = Saturday 28th Jan at midnight.
- All groups need to meet in January.
- Each group, region, NC, affiliated union and Y&S submit ONE motion. NC and Regions also have the option of ONE constitutional amendment, but not both.

- Put motions and constitution on MxV, website, circulation to all key contacts - will need digital support.
- Staffing structure is not finalised - must be taken up with steering committee
- Ensuring staff capacity means we must prompt the steering committee to ensure we have staff support.
- Priorities ballot - do not replicate Labour Party where they mix up motions to ensure certain things get through. Online ballot must separate motions into categories. Also sent via email with reminder email sent to all members.
- Email must be denoted so people know it is regarding conference. Potentially separate broadcaster.
- Image based on local groups - ask them for photos
- Composition of conference: groups need to be reminded so reps can consult with local groups
- Need to ensure room that can take 600 people. Approx 500 from local groups + liberation groups (NC to decide liberation group entitlement) and trade unions.
- Budget needs to be agreed
- Crowdfunding for conference - need rough proposal of budget  
London or Birmingham is easiest and cheapest  
How do we support activists financially?  
Needs to be two days long with lots of breaks - informative and fun  
Could do a social that raises money  
Local groups fundraising  
Trade union or trade council support  
Support from 2-6 unions - Delia to pursue
- Resources to local groups to help fundraise - a fundraising motion/letter for local Trade Union branches. Target fundraising amount.
- Catering - people get their own food (hardship fund).
- Venue needs to allow self-catering
- Big issue around liberation strands (except Youth and Students who have structures).  
Delia and Jacie raise concerns around Momentum Black ConneXions - not possible to fulfill this because of the complexities.  
Josie suggestion that in regions where there are existing structures elect delegates and otherwise done by OMOV.
- Delia Regional Committees are not invited to Conference so I really can not see how Regional Equalities are invited until we are fully established.
- Jackie suggestion - email NC to say we don't know what to do
- Alec to write email to NC asking them what to do with the issues outlined - AGREED
- CAC inbox - Emma to set up [conference2017@peoplesmomentum.com](mailto:conference2017@peoplesmomentum.com)
- Emma - to contact Jon about Delia attending the SC meeting - SC cancelled but Delia to meet Jon, Michael (and Cecile?).
- Delegates would need to be identifiable (lanyards) and given 3 voting cards. Green FOR the motion, RED against and WHITE for abstain. Delegate credentials will need to be checked when they enter and leave the conference by stewards.
- Press/media strategy to be on next agenda

- Speakers - should be grassroots speakers only. Ask members to give us a pitch.
- Deadlines:
  - End of 2016 = draft constitution circulated
  - First three weeks Jan 2017 = Local groups meet
  - 28th January 2017 = deadline for motions 12 midnight
  - 21st/22nd January = Regions to meet
  - 18th February 2017 = Conference pending venue confirmation

**Actions points:**

- Emma - set up CAC email address and share with CAC, Emma and Beth.
- Emma to see if Conference venue is still available in Kensington
- Delia draft email to groups and members - updating them and detailing timeline, asking for photos, speakers' pitches and volunteers
- Alec draft email to NC outlining details, dates and raising issues about the liberation strands and also asking if the next NC can be solely about conference
- Delia to contact Jon and Michael to meet to discuss money - approx 17,000
- Delia to pursue conference contacts
- Alec to ask Huda for University contacts for venue
- Josie to arrange drafting of Standing Orders
- Delia to contact Matt Wrack regarding constitution
- Fundraising letter for TUs/Trades Councils to be drawn up (no one assigned)

**Future dates of CAC meetings:**

Thursday 5th January at 5.30pm

Thursday 19th January at 5.30pm

Sunday 29th January at 12noon

Thursday 9th February

Most days leading up to Conference (from week beginning 13.02.17)